



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016/17-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UTRECHT UNIVERSITY	NL UTRECHT01	Marleen van der Ven m.l.c.vandervan@uu.nl +31 30 2532368 Student Affairs & International Office Heidelberglaan 8 3525 VV Utrecht The Netherlands	www.uu.nl/internationalstudents Exchange students: Link to course overview for all faculties
COMENIUS UNIVERSITY IN BRATISLAVA	SK BRATISLO2	Institutional Coordinator for Erasmus+ Prof. MUDr. Daniela Ostatníková, Ph.D., Vice-Rector, erasmusplus@rec.uniba.sk +421 2 59244 227 Šafárikovo námestie 6, P. O. BOX 440, 814 99 Bratislava, Slovak Republic	www.uniba.sk http://staryweb.uniba.sk/index.php?id=3871

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by later than the end of January in the preceding academic year.

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]				Student Mobility for Studies	Student Mobility for Traineeships +
					[total number of months of the study periods]	
NL Utrecht01	SK Bratisl02	all areas		1 st , 2 nd	3 (15 months)	
SK Bratisl02	NL Utrecht01	all areas		1 st , 2 nd	3 (15 months)	

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]			Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration '*']	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*;
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
NL UTRECHT01		English		Bachelor level: B2 Master level: C1 University College: C1	
SK BRATISL02		English		B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

NL UTRECHT01:

- Some courses at Utrecht University have entry prerequisites. Acceptance is at the discretion of UU academic staff.
- Utrecht University infrastructure to welcome students with disabilities: www.uu.nl/disability

SK BRATISL02:

- Comenius University welcomes students with special needs, more information: <http://staryweb.uniba.sk/index.php?id=2831>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
NL UTRECHT01	For students without visa requirement: Nomination deadline April 1 Application deadline May 1 For students <u>with</u> visa requirement: Nomination deadline March 1 Application deadline April 1	For students without visa requirement: Nomination deadline September 1 Application deadline October 1 For students <u>with</u> visa requirement: Nomination deadline August 1 Application deadline September 1
SK BRATISL02	Nomination deadline June 1	Nomination deadline November 1

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	Application deadline June 15	Application deadline November 15
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2. NL UTRECHT01, as receiving institution, will send its acceptance decision within 6 weeks after the deadline.

SK BRATISL02, as the receiving institution, will send its acceptance decision within 4 weeks after the deadline.

3. A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Modification or termination of the inter-institutional agreement can be discussed and agreed upon for each academic year. In the event of unilateral termination, a notice of at least one academic year should be given, in an official letter by the signatory. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Disclaimer: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

NL UTRECHT01: www.studyinholland.nl/education-system/dutch-grading-system

SK BRATISL02:

Grade		Numerical value
A	Excellent	1
B	Very good	1,5
C	Good	2
D	Satisfactory	2,5
E	Sufficient	3
Fx	Failed	4

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL UTRECHT01	Each coordinator informs incoming students and guides them through the visa process.	Link to visa and residence permit information
SK BRATISL02	Each coordinator informs incoming students and guides them through the visa process.	http://staryweb.uniba.sk/index.php?id=2830

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL UTRECHT01	Students are responsible for their own health insurance. EU nationals need to hand in a copy of their EHIC card upon arrival.	Link to information about adequate health insurance
SK BRATISL02	Students are responsible for their own health insurance.	http://staryweb.uniba.sk/index.php?id=2829

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL UTRECHT01	Utrecht University recommends housing through our housing partner SSH Short Stay .	More information about housing in Utrecht.
SK BRATISL02	Mgr. Eva Hocková Accommodation coordinator for foreign	http://www.mlyny.uniba.sk/index.php?id=2717

	students eva.hockova@uniba.sk	
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
NL UTRECHT01	Drs. Leon van de Zande, Director Academic Affairs	1/3/2016	
SK BRATISL02	Prof. MUDr. Daniela Ostatníková, Ph.D., Vice-Rector Institutional Coordinator for Erasmus+	8/3/2016	



⁴ Scanned signatures are accepted